

The General  
Assembly's  
Training School

for  
Lay Workers



Richmond, Va.  
1916-17

## THE FACULTY

REV. WILLIAM MEGGINSON  
DEAN

*Christian Doctrine and English Bible*

REV. WALTER W. MOORE, D. D.  
*English Bible, Old Testament*

REV. EDWARD MACK, D. D.  
*English Bible, Old Testament*

REV. EUGENE C. CALDWELL, D. D.  
*English Bible, New Testament*

MRS. JOHN RUSSELL SAMPSON  
*English Bible, New Testament and Missions*

REV. RUSSELL CECIL, D. D.  
*Church History*

REV. WILLIAM E. HUTCHISON  
*Christian Sociology*

REV. WALTER L. LINGLE, D. D.  
*Sunday School Pedagogy*

MISS ANNA BRANCH BINFORD  
*Sunday School Pedagogy*

MISS ELIZABETH MCE. SHIELDS  
*Sunday School Pedagogy*

REV. O. E. BUCHHOLZ  
*Christian Missions*

MR. WADE C. SMITH  
*Personal Evangelism and Stewardship*

MISS PAULINE WILLIAMSON GRANT  
*Women's Work*

W. B. LORRAINE, M. D.  
*Director of Medical Course*

MISS BEATRICE BERTHOLD  
*Physical Education*

CALENDAR 1916-1917

---

Fall Term Opens September 20, 1916.

Examinations, Fall Term, November 23-29th.

Winter Term Opens December 1, 1916.

Thanksgiving Day, November 27, 1916.

Christmas Holidays, December 21 to January 3, 1917.

Examinations, Winter Term, February 12-17th.

Spring Term Opens February 20, 1917.

Examinations, Spring Term, May 1-8th.

Closing Exercises, May 9-10th, 1917.

# The General Assembly's Training School for Lay Workers

## GOVERNMENT

The General Assembly's Training School for Lay Workers is under the direct control of the General Assembly of the Presbyterian Church in the United States. Its Board of Managers, consisting of twelve members, is elected annually by the Assembly and is made up as follows: Each of the four Executive Committees has one representative, the other eight members are selected from the Church at large.

## BOARD OF MANAGERS

REV. F. T. MCFADEN, D. D., *President* .....Richmond, Va.  
MR. R. E. MAGILL, *Treasurer*.....Richmond, Va.  
W. B. LORRAINE, M. D., *Secretary*.....Richmond, Va.  
REV. WILLIAM MEGGINSON, *Dean* .....Richmond, Va.  
REV. H. H. SWEETS, D. D. ....Louisville, Ky.  
REV. HOMER McMILLAN, D. D. ....Atlanta, Ga.  
REV. S. H. CHESTER, D. D. ....Nashville, Tenn.  
REV. J. S. LYONS, D. D. ....Atlanta, Ga.  
PROF. JAMES LEWIS HOWE, Ph. D. ....Lexington, Va.  
REV. STUART NYE HUTCHISON .....Norfolk, Va.  
REV. WALTER L. LINGLE, D. D. ....Richmond, Va.  
MR. ROBERT M. FRIEND.....Petersburg, Va.

## EXECUTIVE COMMITTEE

F. T. MCFADEN, D. D., *Chairman*  
W. L. LINGLE, D. D.                      W. B. LORRAINE, M. D.  
H. H. SWEETS, D. D.                      Wm. MEGGINSON  
MISS MARY B. STRICKLER, *Superintendent of Dormitory*

## INCORPORATION

"The General Assembly's Training School for Lay Workers, Incorporated," was granted a charter by the Commonwealth of Virginia, May 3, 1915.

## HISTORICAL

THE Assembly's Training School for Lay Workers was founded in answer to a distinct demand. The remarkable development in recent years of the activities of the Presbyterian Church in the United States at home and abroad had created an urgent demand for trained workers in various lines of Christian service outside of the regular ordained ministry. Pastors were looking for trained assistants and social settlement workers. Sunday Schools were in need of trained superintendents and trained teachers. Our vast home mission fields in the mountains, in the mining districts, and in the mill towns were calling for trained teachers and other unordained helpers. In our foreign fields too the need was urgent and ever increasing. Moreover there were numbers of young men and young women in the Church eager to do this work and earnestly desiring to secure the training that would fit them to do it efficiently. Yet we had not in our branch of the Church a single institution that was giving itself chiefly to the training of such workers, not one that had the organization or equipment or means to do this work properly.

In view of these facts the General Assembly of 1912 appointed a committee, of which Rev. Dr. A. L. Phillips was chairman, to prepare a general plan and the outline of a curriculum for such a school, and also to receive propositions as to location and subscriptions, proposing to establish the school under its own auspices and to undertake the permanent direction and support of it on three conditions: first, the offer of an eligible site; second, the provision of suitable temporary accommodations; and, third, the maintenance of the school for the first three years by the community in which it should be located, without cost to the General As-

sembly, the Assembly becoming responsible for its support after that time. These conditions were met by the Presbyterians of Richmond, Virginia. The school was accordingly established in that city, and began its first session on November 5, 1914, in the building of the Presbyterian Committee of Publication, 6-8 North Sixth Street.

With the beginning of the session of 1915-'16, the school was moved to Ginter Park, near the Union Theological Seminary, where a commodious dormitory was rented.

Since the beginning of the school the able faculty, composed of the professors of the Seminary, the pastors of the churches of Richmond, and the experts on the staff of the Presbyterian Committee of Publication, has given its services to the school gratis.

A tract of three acres of land has been tendered the Training School, upon which it is hoped to erect a permanent building in the near future.

The school is open to students of every denomination and both sexes.

## GENERAL INFORMATION

### Location

Richmond is one of the oldest and most notable cities in the South. Its relation to American and Southern history has been intimate and powerful. Its economic, educational, social and religious ideals have been and are now progressively conservative. Its business interests are enormous and steadily increasing. Richmond is served by six trunk line railroads leading in every direction. Its public and private schools and academies are modern and efficient. Its higher educational institutions are numerous and of the highest order. Its University of Medicine and hospitals, with special courses for training nurses, meet the exacting requirements of modern science and practice. Union Theological Seminary, the oldest and largest of the Presbyterian seminaries in the South, is located here. It is a city of churches, and some of the most modern and progressive church work in the country is being carried on by the various denominations.

The progressive mission work, the various benevolent and social institutions, the numerous manufacturing enterprises afford abundant opportunity for students to try their gifts and get practice in actual Christian service.

### Health and Recreation

The mortality of Richmond is as low as that of any city of equal size in the country. The winters are not severe, while spring and autumn are ideal for health and study. Excellent gymnasium facilities and tennis courts in connection with the Y. M. C. A. and Y. W. C. A. are open to our students.

### Social Life

The social traditions of Richmond are of the highest order. The people of Richmond are famous for their cordiality and friendliness. Students are welcomed among the

young people, and the various church organizations afford abundant opportunity for students to become acquainted and to enjoy the fellowship of good people. The faculty and management of the Training School will do all in their power to make the life of the student pleasant and happy.

#### 1. INSTRUCTIONS FOR ADMISSION

Students should be over eighteen years of age, with an established Christian character; should have at least a high school education or equivalent; and should bring an endorsement from the session of the church to which they belong, or like testimonial from other church officials.

Candidates for the foreign mission field should be under appointment, or have the written endorsement of, the Committee of Foreign Missions.

Candidates for home mission work should have the endorsement of the Home Missions Committee of the Presbytery in which they reside, and if aid is needed, should communicate with the Dean of the Training School before they leave home.

#### 2. EXPENSES

The expense of an entire session should not exceed \$200.00, made up as follows:

Tuition for session . . . . .	\$ 25.00
Board, \$4.00 per week, 32 weeks	128.00
Books and stationery . . . . .	15.00
Incidentals, car fare, laundry, etc.	32.00

#### 3. DORMITORY LINEN

Students who board in the dormitory are expected to furnish the following items:

Two heavy wool blankets for 42-inch bed.

Four sheets for 42-inch bed.

Two pillow cases, 16 x 26 inches.

Two or more napkins.

Towels to suit individual needs.

Name should be marked plainly with indelible ink on each piece.

#### 4. DIRECTIONS TO STUDENTS

RAILROAD TICKETS should be purchased direct to Richmond. Students should write the Dean just when they expect to arrive and over what road they expect to travel.

LOCATION.—The Training School is located at 518 Chamberlayne Avenue, Ginter Park, Richmond, Va. At Union Station take the "Broad and Main" cars, transfer at Broad and First to Ginter Park car. At Byrd Street Station take any car going North, transfer to Ginter Park car at Seventh and Broad.

#### 5. CORRESPONDENCE

Address all correspondence in regard to student's registration, expenses, gifts, subscriptions, etc., to William Megginson, Dean, Box 1176, Richmond, Va.

## CLASSIFICATION OF STUDENTS

### BASIS OF CLASSIFICATION

The General Assembly's Training School for Lay Workers has outlined a two year's course, embracing the departments found below. Each session is divided into three ten-week terms. Shorter courses may be arranged by combining subjects in various departments.

(1) **DIPLOMA STUDENT.**—Full two years' course embracing all the departments named below. An average of 75 per cent. in all studies in every term is required.

(2) **CERTIFICATE STUDENTS.**—Completion of one or more departments with an average of 75 per cent. in every term, certificate naming the amount of work done.

### DESCRIPTION OF COURSE

The course of instruction in the Assembly's Training School falls into ten departments, as follows:

1. DEPARTMENT OF ENGLISH BIBLE.
2. DEPARTMENT OF CHRISTIAN DOCTRINE.
3. DEPARTMENT OF SOCIAL SERVICE.
4. DEPARTMENT OF PERSONAL EVANGELISM.
5. DEPARTMENT OF MISSIONS AND CHURCH HISTORY.
6. DEPARTMENT OF SUNDAY SCHOOL PEDAGOGY AND YOUNG PEOPLE'S WORK.
7. DEPARTMENT OF MUSIC.
8. DEPARTMENT OF PHYSIOLOGY, HYGIENE AND ELEMENTARY NURSING.
9. DEPARTMENT OF DOMESTIC SCIENCE AND ARTS.
10. DEPARTMENT OF PHYSICAL EDUCATION.

#### I. DEPARTMENT OF ENGLISH BIBLE

**GENERAL STATEMENT.**—The aim of the work in this department is to give the student a clear knowledge of the Bible as a whole and of its several books, using the telescopic method as distinguished from the micro-

scopic, and dealing with large sections of the Word and their relation to the whole of revelation as distinguished from the minute exegesis of smaller portions. Not only is the attempt made to master the factual contents of the entire Bible from Genesis to Revelation, but the student is required to recognize the "one increasing purpose" which runs through the Scriptures, and the contribution which each part makes to the development of the central theme of the Bible. The Early Ages, the Patriarchal Period, the Mosaic Period, the Theocracy, the United Kingdom, the Divided Kingdom, the Exile, the Return, the inter-Biblical Period, the Life of Christ, and the Apostolic Era are studied in succession, the Prophecies, Psalms and Epistles being considered in connection with the periods to which they belong.

**OLD TESTAMENT.**—The Junior Class is occupied with the study of the Introduction to Bible Study, Biblical Geography and Old Testament from the Beginning through the Hexateuch.

**1. INTRODUCTION TO BIBLE STUDY.**—The origin, preservation and transmission of the Scriptures. Inspiration, the Canon, the Manuscripts, and the Versions are dealt with in a way to enable the student to answer convincingly and clearly the question, How we got our Bible.

Junior year. Spring term. Three hours a week.

**2. BIBLICAL GEOGRAPHY.**—The main features of Palestine are thoroughly studied by a method which aims not only to give a full and exact knowledge of names and places on the map, but also to enable the students to hear through the Holy Land "the sound of running history." Other countries identified with Bible history are also studied in this course.

Junior year. Spring, April 3-28. Three hours a week.

**3. THE HEXATEUCH.**—This course covers the ground from the beginning through Joshua. The Creation, the Beginnings of the Human Race, the Call of Abraham, the Growth of the Nation of Israel, the Bondage and

Exodus, Israel's National Birth, Organization, Laws, Ritual of Worship, Conquest of the Land of Promise, Division of the Land.

Junior year. Throughout the Session. Three hours a week.

4. HISTORY OF ISRAEL.—The course covers the period of the Judges, the United Kingdom, the Divided Kingdom, the Exile, the Return. As God chose the Israelites "to make the experiment of living for the human race," His dealings with them are carefully studied. The progress of the race in becoming christalized in monotheistic belief is traced from the constitution of the nation to its return from captivity. The material influences which led them away from God are noted and comparisons made with the conditions of our own times. The rise and development of the prophetic office and the influence of the prophets are taken note of. The strength and weaknesses of the kings are carefully studied, together with the relationship of the surrounding nations to the Israelites.

Senior year. Throughout the session. Two hours a week.

5. WISDOM LITERATURE.—The Wisdom Literature of the Old Testament is reviewed in this course. The class makes a study of the Hebrew conception of Wisdom, especially as set forth in the books of Proverbs, Ecclesiastes and Job. The structure and contents of each of these books are carefully considered, and the passages of special difficulty or special importance are thoroughly expounded. In connection with this course, the Song of Songs also is analyzed and interpreted in detail.

Senior year. Fall term. Three hours a week.

6. OLD TESTAMENT PROPHECY.—Since Prophecy is the most prominent feature of the Old Testament, this course is important. It will consider the place of prophecy in every period, its general characteristics and its Messianic heart. Both the history and the interpretation will be studied.

Senior year. Fall term. Two hours a week.

7. THE PSALMS.—The emotional and devotional life of the people of Revelation is best seen in the Psalms. The worship of the Church and the individual religious experience have been influenced deeply by this great book. This course will include a thorough study of the features of the Psalm literature, and the interpretation of selected psalms.

Senior year. Spring term. Three hours a week.

8. NEW TESTAMENT.—The Gospel and the Acts. The English Bible course in the New Testament department begins with a rapid survey of the inter-testament period (400-4 B. C.). This is followed by a thorough, intensive exegetical study of the Gospel according to John. This great book of Scripture, which has been called "the greatest book in the world," furnishes an ideal starting point for the student to begin his New Testament studies proper. It brings him face to face with his Divine Lord and gives him a clear statement of the great teachings of Christianity. The whole book is studied chapter by chapter exegetically. The students are required to hand in themes and analyses of the discourses of Christ. One purpose of the course is to furnish the student with abundance of rich Biblical material for religious addresses and conducting Bible study classes. Questions of authorship, date, occasion, readers, purpose, theme, and analysis are thoroughly studied and discussed. The one great theme of the book is clearly brought out, and the unfolding of that theme point by point is exhibited, until the climax of the book is reached in the cry of Thomas, "My Lord and my God." (20: 28.)

Junior year. Fall term. Two hours a week.

9. The Winter Term of the Junior year is devoted to a more rapid, yet thorough, study of Matthew and Luke. These books are first studied separately as distinct books. The object of the course is to give the student not a composite picture of Christ and His work after the old plan of Gospel Harmony, but a clear grasp of the individuality of each Gospel, a definite conception of the particular aspect of Christ and His work as set forth in each book.

Junior year. Winter term. Two hours a week.



10. In the Spring Term of the Junior year, the Gospel according to Mark is first studied. Then follows a careful, exegetical study of the Acts of the Apostles. The progress of Christianity from Jerusalem through Antioch to Rome is clearly traced. The teachings and practices of the Apostles and other Christian workers in the early Church are especially emphasized.

Junior year. Spring term. Two hours a week.

11. **THE EPISTLES.**—The Senior year in English Bible in the New Testament department is occupied with a thorough exegetical study of all the New Testament books from Romans to Revelation, inclusive. Each book is gone over chapter by chapter. Special emphasis is laid upon the teachings of the great Pauline epistles. Each book is mastered, with its theme, analysis, leading ideas and general contents. Students are required to prepare themes and analyses of the important chapters and sections. An effort is made to make the study practical as well as instructive, and to furnish to the student Biblical material for preparing religious addresses or conducting Bible study classes. The New Testament epistles will be studied in the following order: Fall term, Romans, I and II Corinthians; Winter term, Galatians, Ephesians, I and II Thessalonians, I and II Timothy, Titus and Philemon; Spring term, Hebrews, James, I and II Peter, I, II and III John, Jude and Revelation.

Senior year. Throughout the session. Two hours a week.

## II. DEPARTMENT OF CHRISTIAN DOCTRINE AND PRACTICE

**GENERAL STATEMENT.**—An important part of a course in Christian training is a mastery of the fundamental teachings of the Christian Religion. Such a course will ground the personal faith of the workers, making them stable—"not tossed about with every wind of doctrine." It will also enable them to detect and correct error in others, and to inculcate "sound doctrine" in their own teaching.

12. **CHRISTIAN DOCTRINE.**—This course covers a brief, practical system of Christian teaching, using the Shorter Catechism of the Presbyterian Church as text book. Students are required to memorize the catechism if they are not familiar with it. Each answer of the catechism is taken up and analyzed, proven from the Scriptures and illustrated. Students are required to state before the class the fundamental teachings of the Christian Religion and prove them from the Scriptures. The doctrines of the Church are shown to be more than mere credal statements—that they are vital and have a practical application to life.

Junior year. Through the entire session. Two hours a week.

13. **CHRISTIAN PRACTICE.**—Students are required to engage in mission work, Sunday School teaching, shop meetings, house to house visitation, and other forms of Christian service which promise experience and opportunity for the training and exercise of their gifts. Assignments will be made by the Dean.

Regular assignments to all students.

## III. DEPARTMENT OF SOCIAL SERVICE

**GENERAL STATEMENT.**—The Church holds firmly to the position that salvation from eternal death is the great purpose of the Gospel of Jesus Christ; but that Gospel working in the hearts of men should also bear fruit in the purifying and ennobling of all social relations of this present world. The Christian worker should have an intelligent knowledge of these social relations, their origin and development, the problems to which they give rise, the evils that exist in them and the methods by which these evils may most successfully be removed or minimized. Such questions are dealt with in the course on Social Service.

14. **GENERAL INTRODUCTION.**—Preliminary Definitions and Discussions, Society and Social Groups, Social Forces, Social Institutions, Civilization and Progress, Christianity and Sociological Discussions.

Junior year. Fall term. One hour a week.

15. THE FAMILY GROUP OF SOCIAL PROBLEMS.— Changing Family Life, Divorce, the Social Evil, Race Problems, Immigration, Housing, the Liquor Problem.

Junior year. Winter term. One hour a week.

16. THE INDUSTRIAL GROUP OF SOCIAL PROBLEMS.— The New Industrial Life, Work and Wages, Labor and Capital, Unemployment, Poverty, Monopoly and Exploitation, Child Labor, Women in Industry, Criticism of Certain Suggested Remedies for Social Ills, Eugenics, Environment, Education, Legislation, Socialism.

Junior year. Spring term. One hour a week.

17. THE CHURCH AND SOCIAL SERVICE.— General Relation of the Church to Social Problems, Institutional Churches, Special Problems of the City, Special Problems of the Country, Jesus' Teaching the Solution of all Social Problems.

Senior year. Fall term. One hour a week.

18. SOCIAL SURVEYS and Investigations, Methods and Practice.

Senior year. Winter term. One hour a week.

19. PRACTICAL STUDIES OF EXISTING AGENCIES.— Visits of Inspection to Agencies for Social Betterment in Richmond, the Associated Charities, Social Settlements, Salvation Army, Juvenile Court, Public Playground and Recreation Facilities, Open Air Schools, etc. Reports and Criticisms.

Senior year. Spring term. One hour a week.

#### IV. DEPARTMENT OF PERSONAL EVANGELISM AND STEWARDSHIP

GENERAL STATEMENT.—The purpose of this course is to direct the thought of the students to their personal obligation to win souls to Jesus Christ and to teach them how to do it. As the word of God is the power of God unto salvation, it is held up as the principal means through which it is to be done. The students are required to locate suitable texts in the Bible and to memorize them. Students are also encouraged to do

actual personal work and to report to the class. The teachings of the Bible about Stewardship are also carefully studied in this department.

20. PERSONAL WORK.—The great commission is used to enforce the obligation of personal work. Personal preparation, the guidance of the Divine Spirit, the use of Scripture texts and passages, the excuses offered by the impenitent, the difficulties and problems encountered, the methods employed by Christ and His apostles and prominent personal workers, are studied.

Junior year. Fall and Winter terms. One hour a week.

21. STEWARDSHIP.—The purpose of this course is to bring to the minds of the students the Bible view of Life, of Talents and of Money, and to lead them to a deeper consecration of their gifts. It also is designed to teach them how to teach others correct ideas of stewardship and to lead them to practice it in their lives. The modern plan of church finances, how secured, how collected, and how distributed, is also included in this course.

Junior year. Spring term. One hour a week.

#### V. DEPARTMENT OF CHURCH HISTORY AND MISSIONS

GENERAL STATEMENT.—“Church history presents the strongest and most complete defense of the divine origin and indestructibility of Christianity. It also has its effect on character, by increasing faith, freeing the mind of prejudice, narrowness and sectarian feeling.” The study of Christian Missions, which are regarded as the chief end and aim of the Church, is of no less importance to the worker either at home or abroad. A good reference library is available for research work. Students preparing for special mission fields are given detailed work in the literature of that particular country or section.

22. ANCIENT CHURCH HISTORY.—This course covers a study of the Apostolic Church; the Extension of Christianity in the First Three Centuries; the Founding of the Church in the Roman Empire; the Rise of the

Papacy; the Separation of the Eastern and Western Churches.

Senior year. Fall term. One hour a week.

23. **THE MEDIAEVAL CHURCH.**—During the Winter term this class will study Christianity at War with Paganism; the Dark Ages; the Mediaeval Papacy; the Crusades; the Downfall of the Papacy; the Renaissance.

Senior year. Winter term. One hour a week.

24. **THE REFORMATION AND MODERN CHURCH.**—The Reformation in Germany, Switzerland, France and England; the Counter Reformation, the Thirty Years War; European Christianity from the Peace of Westphalia to the Nineteenth Century; American Christianity; American Presbyterianism.

Senior year. Spring term. One hour a week.

25. **CHRISTIAN MISSIONS.**—This course deals with the Philosophy and History of Modern Missions, the Progress of Missions in the World, a Detailed Study of Mission Fields in which the Presbyterian Church is at Work, the Great Mountain Sections of our Own Country, Home Mission Work on the Frontier, Among the Foreign Population, and Among the Colored People of the South.

Junior year. Throughout the session. One hour a week.

26. **DETAILED STUDY OF MISSION FIELDS.**—This course is designed to acquaint the student with all the mission fields in which the Southern Presbyterian Church is working. It is further designed to afford the student special information concerning the specific field in which that student expects to labor. The class will be divided into two groups: one group composed of Foreign Mission candidates, the other of Home Mission candidates. Special and individual assignments of mission literature for review before the class will be the method of study. Thus the Home Mission group will be afforded the benefit of the research of the Foreign Mission group, and vice versa, while each group pursues the course best adapted to its future work.

Senior year. Throughout the session. One hour a week.

## VI. DEPARTMENT OF SUNDAY SCHOOL AND YOUNG PEOPLE'S WORK

**GENERAL STATEMENT.**—In this department it is intended to give the student a thorough knowledge of the theory and principle of modern work with young people. A careful study will be made of the Modern Sunday School as an organization, and of each department in particular, with such week-day activities as modern Sunday School work demands. After each department has been covered, the student will be required to set the work up in the presence of the class. The design is to equip the students with a mastery of modern work with young people, so that they may go at once into effective service in this, the most hopeful branch of church work.

### A. SUNDAY SCHOOL PEDAGOGY.

27. **ORGANIZATION.**—This course covers the fundamental principles and methods underlying the Sunday School. It includes the History and Organization of the School, Departmental Grading, Curriculum, Selection and Training of Teachers, Qualifications and Duties of Superintendents, Teachers Meetings, the Work of the Secretary and Librarian, the Finances and Social Life of the School—in short, the Entire Physical Organization of the School.

Junior year. Two hours a week. Fall term and to December 21st in Winter term.

28. **ELEMENTARY COURSE.**—In this twelve weeks' course on elementary work we are putting before our students the characteristics, needs, and means for development of the pupils of the Cradle Roll, Beginners, Primary, and Junior Departments of the Sunday School. It is the purpose of this course to equip each student with such an intimate knowledge of the work in these departments that he or she can be able to organize and successfully conduct these branches which are so fundamental to the work of the Church.

Junior year. Winter term. Jan. 3rd to Feb. 12th two hours weekly.

29. **TEEN AGE COURSE.**—This course takes up the Control, Organization, Equipment and Management of the Teen Age Departments. It will present a study of the pupil in the three stages of Adolescence; His Aims, the Aims of the Departments of this Division of the Sunday School, the Means now used to attain these Aims; the Means Suggested; the Judgment Values of these Means. The course also presents an opportunity for Definite, Supervised Practice Work in both Impresional and Expressional Activities.

Junior year. Spring term. Two hours, weekly.

#### B. RELIGIOUS EDUCATION.

30. **STORY TELLING.**—Story Telling is an art and may be acquired. The teacher who is not making the most of this art which the Master Teacher used so effectively, is leaving unused one of God's recognized means of teaching His truth. In this course we are endeavoring to give our students the underlying principles which govern Story Telling, as well as practice work in this important branch of Sunday School activities.

Senior year. Fall term, five weeks. One hour, weekly.

31. **WOMAN'S WORK.**—In this course it is intended to give the student the history, principles and methods of Woman's Work in the Church. The organization of Women's Societies, their Relationship to the Young People and to the Church, Parliamentary Practice, Making of Programs, the Woman's Auxiliary of the Presbyterian Church, etc. The seminar method will be used largely, with such discussions as may be suggested.

Senior year. Fall and Winter terms, seven weeks. One hour a week.

32. **TEEN AGE ACTIVITIES.**—It is a well recognized principle that truth learned should find some avenue of expression, especially is this true with adolescents. In this course such activities as will allow pupils to express the truth they have learned will be studied.

Senior year. Winter term. One hour, weekly.

33. **ADVANCED PSYCHOLOGY.**—This course deals with the psychology of youth—the physical, mental, social and religious development from early childhood through the adolescent period. The work will be conducted largely according to the seminar method. Members of the class will be required to read the standard works on the psychology of childhood and youth and to present theses to the class on the various topics treated in these works. The theses so presented will form a basis for the discussion of these topics in the class.

Senior year. Spring term. One hour a week.

#### VII. DEPARTMENT OF MUSIC

**GENERAL STATEMENT.**—The aim of the department of music is to provide instruction in vocal music and in the use of the voice in singing, that students may be able to read sacred music at sight and to lead devotional or evangelistic singing in religious meetings.

34. **SIGHT SINGING.**—This course undertakes to ground the student in a knowledge of the keys through the medium of scale building, exercise and actual reading and singing of hymns. At the end of the year the student should have acquired the ability to sing any simple sacred music at sight, and to use the voice without abusing it.

Senior year. Throughout the year. One hour a week.

#### VIII. DEPARTMENT OF PHYSIOLOGY, HYGIENE AND ELEMENTARY NURSING

**GENERAL STATEMENT.**—The special aim of the work done in this department is to give the student a comprehensive knowledge of the anatomy and physiology of the human body, so that they may learn the laws governing the workings of the body and that the tendencies to weakness and the predisposition to diseases may be overcome. A sound body is almost necessary as antecedent to moral and physical right living. The course will be given by the lecture method by able physicians and graduate nurses.

35. ANATOMY AND PHYSIOLOGY.—This course consists of lectures on the Anatomy and Physiology of the human body, together with the laws which govern its workings.

Junior year. Fall term. One hour a week.

36. FIRST AID AND HYGIENE.—The student is required to learn the General Directions for the First Aid for Injuries, How to Use Triangular and Roller Bandages, How to prevent Accidents and How to Meet Emergencies When They Occur. In this course also the student is taught that the care of the health is a divine requirement, that much disease may be averted, and that a strong body is conducive to right mental and moral living. Students are shown not only how this may be accomplished, but also are equipped for disseminating these health principles among people who are ignorant of the laws of health and sanitation.

Junior year. Winter term. One hour a week.

37. ELEMENTARY NURSING.—The Elementary Principles of Nursing are taught in this course. The object is to teach the student to follow intelligently the directions of a physician in any case. This course is conducted with practical demonstration.

Junior year. Spring term. Two hours a week.

## IX. DEPARTMENT OF DOMESTIC SCIENCE AND ARTS.

GENERAL STATEMENT.—The department of domestic science has as its object, to provide general instruction and practice in household economics for all home and foreign missionary candidates, most of whom either in settlements at home or abroad, are called upon to direct households.

38. COOKERY.—This course embraces lectures on Elementary Cookery, the Preparation of Food, Composition and Nutritive Value of Food, the Proper Combination of Food, the Selection and Care of Food, the Preparation of Suitable Diet for the Sick, the Convalescent, and for the Children.

Senior year. One hour, weekly.

39. HOUSEHOLD ECONOMICS.—A lecture course covering the Care and Order of the House and its Furnishings.

Four lectures. Senior year.

## X. DEPARTMENT OF PHYSICAL EDUCATION

GENERAL STATEMENT.—The object of this department is to provide for the students themselves needed physical exercise and to train them in leading young people into healthful recreation. The playground has become a well defined institution in school and community life, and is destined to play an increasing part in all education.

40. PHYSICAL EXERCISE.—Systematic gymnasium work is given to develop the student physically, and to promote health and grace. This course is given in connection with the Y. M. C. A. and the Y. W. C. A. of the city of Richmond. Both of these institutions have excellent gymnasium facilities with competent instructors.

Junior and Senior years. Two hours a week.

## SCHEDULE

Course Number	SUBJECTS	Weekly Hours
<i>Diploma Course. Junior Year. Fall Term.</i>		
3	English Bible: Old Testament History from the Beginning to the Egyptian Bondage. Mr. Megginson.	3
8	English Bible: Survey of inter-testament period (400-4 B. C.). Intensive Exegetical Study of the Gospel according to John. Mrs. Sampson.	2
12	Christian Doctrine: Exposition of Shorter Catechism, Ques. 1 to 19. Mr. Megginson.	2
14	Social Service: General Introduction. Mr. Hutchison.	1
20	Personal Evangelism: Methods and Practice. Mr. Smith.	1
25	Christian Missions: History and Development. Mr. Buchholz.	1
27	Sunday School Pedagogy: History and Organization of the Sunday School. Dr. Lingle.	2
35	Physiology and Anatomy. Dr. Phillips.	1
40	Physical Education. Miss Berthold. Y. W. C. A.	2
<i>Diploma Course. Junior Year. Winter Term.</i>		
3	English Bible: Old Testament History—The Bondage to the Sojourn at Kadesh-barnea. Mr. Megginson.	3
9	English Bible: A Rapid, yet Thorough Study of Matthew and Luke. Mrs. Sampson.	2
12	Christian Doctrine: Exposition of Shorter Catechism, Ques. 20 to 38. Mr. Megginson.	2
15	Social Service: The Family Group of Social Problems. Mr. Hutchison.	1
20	Personal Evangelism: Methods and Practice. Mr. Smith.	1
25	Christian Missions: History and Development. Mr. Buchholz.	1
27	Sunday School Pedagogy: Organization and Management. Dr. Lingle.	2
28	Sunday School Pedagogy: Elementary Course, from Cradle Roll to Junior Department. Miss Shields.	2
36	First Aid and Hygiene. Dr. Lorraine.	1

Course Number	SUBJECTS	Weekly Hours
40	Physical Education. Miss Berthold. Y. W. C. A.	2
<i>Diploma Course. Junior Year. Spring Term.</i>		
3	English Bible: History of Israel's March to Canaan, the Conquest and Division of the Land. Mr. Megginson.	2
10	English Bible: A Rapid Study of the Gospel According to Mark and an Intensive Study of the Acts. Mrs. Sampson.	2
1	Old Testament Introduction. Dr. Moore.	3
2	Sacred Geography. Dr. Moore. (April 3 to 28).	3
12	Christian Doctrine: Exposition of Shorter Catechism, Ques. 39 to 107. Mr. Megginson.	3
16	Social Service: Industrial Group of Social Problems. Mr. Hutchison.	1
21	Christian Stewardship: Time, Money and Talents. Mr. Smith.	1
25	Christian Missions: Problems and Progress of Missions. Mr. Buchholz.	1
29	Sunday School Pedagogy: The Organization, Equipment, and Management of the Teen Age Department. Miss Binford.	2
37	Elementary Nursing with Practical Demonstration. Miss McLeod.	2
40	Physical Education. Miss Berthold. Y. W. C. A.	2
<i>Diploma Course. Senior Year. Fall Term.</i>		
4	English Bible: Crystalization of the Nation of Israel Under the Judges. Mr. Megginson.	2
6	English Bible: Old Testament Prophecy. Dr. Mack.	2
5	English Bible: The Wisdom Literature. Dr. Moore.	3
11	English Bible: Exegetical Study of Romans and I and II Corinthians. Dr. Caldwell.	2
17	Social Service: The Church and Social Problems. Mr. Hutchison.	1
22	Church History: From the Apostolic Church to the Separation of the Eastern and Western Churches. Dr. Cecil.	1
30	Religious Education: Story Telling. Miss Shields.	1
31	History and Development of Woman's Work. Miss Grant.	1
26	Christian Missions: Review and Theses of Mission Literature and Class Discussion. Mrs. Sampson.	1
34	Music: Sight Reading of Simple Music.	1

Course Number	SUBJECTS	Weekly Hours
38	Domestic Science and Arts: Preparation and Selection of Foods.	1
40	Physical Education. Miss Berthold. Y. W. C. A.	2
	<i>Diploma Course. Senior Year. Winter Term.</i>	
4	English Bible: The United Kingdom, The Kingdom of Israel to the Assyrian Captivity. Mr. Megginson.	3
11	English Bible: Exegetical Study of Galatians, Ephesians, I and II Thessalonians, I and II Timothy, Titus and Philemon. Dr. Caldwell.	2
18	Social Service: Social Surveys and Investigations. Mr. Hutchison.	1
23	Church History: The Mediaeval Church to Renaissance. Dr. Cecil.	1
31	Religious Education: Organization and Conduct of Woman's Societies, Parliamentary Practice. Miss Grant.	1
22	Teen Age Activities. Miss Binford.	1
26	Christian Missions: Theses on Mission Literature and Class Discussion. Mrs. Sampson.	1
34	Music: Singing of Gospel Songs.	1
38	Domestic Science and Arts: Care and Combination of Foods.	1
40	Physical Education. Miss Berthold. Y. W. C. A.	2
	<i>Diploma Course. Senior Year. Spring Term.</i>	
4	English Bible: The Kingdom of Judah, the Babylonian Captivity, the Exile and Return. Mr. Megginson.	2
7	English Bible: The Psalms. Dr. Mack.	3
11	English Bible: Exegetical Study of Hebrews, James, I and II Peter, I, II and III John, Jude and Revelation. Dr. Caldwell.	2
19	Social Service: Practical Studies of Existing Agencies. Mr. Hutchison.	1
24	Church History: The Reformation and Modern Church. Dr. Cecil.	1
33	Religious Education: Advanced Psychology, Studied by the Seminar Method. Dr. Lingle.	1
26	Christian Missions: Reviews and Theses on Mission Literature and Class Discussions. Mrs. Sampson.	1
34	Music: Voice Placing and Sight Singing.	1
39	Domestic Science and Arts: Food for Invalids and House Keeping.	1
40	Physical Education. Miss Berthold. Y. W. C. A.	2

## ENROLLMENT

### Students Taking Regular Course

Barnes, Miss Margaret . . . . .	Fredericksburg, Va.
Burke, Miss Rosamond Courtney . . . . .	Clifton Station, Va.
Cook, Miss Elizabeth May . . . . .	Solid Rock, N. C.
Dale, Miss Christine . . . . .	Texarkana, Ark.
Faber, Miss Audrey Pauline . . . . .	Richmond, Va. ✕
Graham, Miss Frances Magill . . . . .	Lexington, Va.
Graham, Miss Sophie Peck . . . . .	Charleston, S. C.
Graham, Miss Fannie Bland . . . . .	Lexington, Va.
Holmes, Miss Mary . . . . .	Birmingham, Ala.
Johnson, Miss Isabelle Edna . . . . .	Newport News, Va.
Leftwich, Miss Virginia . . . . .	Waynesboro, Va. #
Lapsley, Miss Bess . . . . .	Harrisburg, N. C.
Newton, Mr. Geo. Lucius . . . . .	Clinton, S. C.
Perry, Miss Eliza H. . . . .	Charles Town, W. Va.
Paine, Miss Lucy Winston . . . . .	Meridian, Miss.
Robertson, Miss Mary Rhea . . . . .	Marion, Ala.
Smith, Miss Ala Deane . . . . .	New Madrid, Mo.
Toland, Miss Lillian . . . . .	McCauley, Texas.

### Students Taking Special Courses

Cooper, Miss Emma Irene . . . . .	Richmond, Va.
Copeland, Miss Claudiene . . . . .	Laurens, S. C.
Crane, Mrs. Louise Dixon . . . . .	Luebo, Africa
Frischkorn, Miss Margaret Hawes . . . . .	Richmond, Va. ✕
Hayes, Miss Margaret Coryell . . . . .	Tampa, Fla.
Haney, Mr. Robert Gamaliel . . . . .	Rock Hill, S. C.
Ostergren, Miss Ethel . . . . .	Richmond, Va. ✕
Pell, Miss Lucy H. . . . .	Richmond, Va.
Sands, Miss Marie E. . . . .	Richmond, Va.
Sands, Miss Virginia . . . . .	Richmond, Va.
Spencer, Miss Mildred . . . . .	Richmond, Va.
Walls, Mr. Guillermo A. . . . .	Beeville, Tex.
Wilson, Miss Harriet . . . . .	Richmond, Va.
Woods, Miss Josephine Underwood . . . . .	Hwai an Ju, China